

## **POSITION DESCRIPTION**

**TITLE**                      **INVESTMENT ATTORNEY**

**LOCATION**                 **SPRINGFIELD, MA**

## **COMPANY BACKGROUND**

Massachusetts Mutual Life Insurance Company (MassMutual) is a leading mutual life insurance company that is run for the benefit of its members and participating policyowners. MassMutual offers a wide range of financial products and services, including life insurance, disability income insurance, long-term care insurance, annuities, retirement plans and other employee benefits. MassMutual is headquartered in Springfield, MA and its major subsidiaries include OppenheimerFunds and Barings.

Founded in 1851, MassMutual is committed to its purpose: We help people secure their future and protect the ones they love. Ranked No. 77 in the annual *FORTUNE*® 500 ranking (*FORTUNE*® Magazine, 6/15/17), MassMutual continues its long history of financial stability and maintains some of the highest financial strength ratings in any industry. We invite you to bring your bright, innovative ideas to MassMutual as we continue to help millions of Americans achieve financial wellbeing.

MassMutual is committed to fostering a culture steeped in integrity, sustainability and inclusion all with the goal of delivering to our customer creative and innovative solutions for today and tomorrow. MassMutual has once again been recognized as a World's Most Ethical Company by the Ethisphere Institute. MassMutual is one of DiversityInc's 2016 Top 50 Companies for Diversity, ranked a 2016 Top 10 Company for Executive Women by the National Association for Female Executives, and, in 2015, was inducted into the Working Mother Hall of Fame. MassMutual also scored 100 percent on The Human Rights Campaign's Corporate Equality Index (CEI) to earn a spot on the CEI Best Places to Work List (2016) as well as a Best Place to Work for Disability Inclusion by the Disability Equality Index and named a 2016 Military Friendly Employer by Military Friendly.

For more information, visit [www.massmutual.com](http://www.massmutual.com) or find us on Facebook, Twitter, LinkedIn, YouTube, Google+ and Pinterest

## **POSITION SUMMARY**

This attorney will be an integral part of MassMutual's corporate law team, which is responsible for supporting the legal needs of MassMutual's corporate units, including the investment management, venture capital and corporate finance areas. This is an excellent opportunity in MassMutual's Law Department to work with the investment management and venture capital teams which are collectively responsible for over \$200 billion of assets as well as an innovative corporate finance team. This attorney will interact with a sophisticated team of investment and finance professionals on various related legal, regulatory and corporate governance matters. This attorney will be responsible for analyzing, negotiating, documenting and closing various investment and finance related transactions, with a particular focus on privately negotiated transactions and other bespoke investment and finance opportunities.

**REPORTS TO:** Head of Corporate Law and Senior Counsel

## **OVERALL RESPONSIBILITIES**

- Provide strategic, regulatory and transactional legal support to the investment management, venture capital, corporate finance and enterprise risk management groups.
- Assist investment management team analyze, document, negotiate and close third party investment transactions, including venture capital, private equity and hedge fund investments, as well as other bespoke investment opportunities.
- Assist corporate finance team analyze, structure, document, negotiate and close internal and external finance and capital related transactions.
- Advise on investment restrictions and disclosure obligations under various insurance laws.
- Negotiate investment management agreements with MassMutual's investment advisers with respect to separate account mandates.
- Advise on various internal investment policies and delegation documents governing MassMutual's investment and financing activities.
- Manage external counsel with respect to certain transactional activity.

## **CANDIDATE QUALIFICATIONS**

- JD from an accredited law school, a member of the Bar in good standing (any state), and the ability to become licensed for in-house practice in Massachusetts if not now licensed in Massachusetts.
- Demonstrated academic achievement (either attendance at high tier school and/or strong academic performance).
- In-depth understanding and experience (5+ years) working on venture capital or alternative investment transactions, including private equity or hedge fund transactions.
- Excellent organizational, interpersonal, research and verbal and written communication skills with demonstrated ability to successfully deal with internal colleagues, external counsel and other third parties at senior levels.
- Strong client relationship skills and the ability to consult with all levels of management.
- A self-starter who is business focused and conditioned to high pressure from a fast-paced environment.
- Demonstrated ability to appropriately prioritize tasks, organize and coordinate work while showing initiative, independence and sound judgment.
- Demonstrated ability to work effectively both independently and as part of a team.
- Results focused, hard-working, hands on and creative.
- Detail-oriented and flexible with a strong work ethic.
- Large law firm or financial services in-house experience is preferred.
- Authorized to work in the United States without sponsorship now or in the future.

**CORE VALUES**

- Focus on the Customer: Know your customers well; add value with a sense of urgency.
- Act with Integrity: Be trustworthy, adhere to high ethical standards and adhere to the letter and spirit of applicable laws, rules, regulations and company policies
- Value People: Lead people to success; appreciate diverse backgrounds, ideas and experiences.
- Work Collaboratively: Partner with others to achieve results that leverage the right resources
- Achieve Results: Focus on winning; consistently exceed expectations, beat the competition

**COMPENSATION**

We pay competitive base salaries and we reward performance. Our salary structure is commensurate with experience. In addition, you will be eligible to participate in our comprehensive benefits program including medical insurance and 401 (K).

MassMutual Financial Group is an Equal Employment Opportunity employer Minority/Female/Sexual Orientation/Gender Identity/Individual with Disability/Protected Veteran. We welcome all persons to apply.

**CONTACT**

Katherine H. Cooke  
Executive Recruiting  
413 744 3005  
[kcooke@massmutual.com](mailto:kcooke@massmutual.com)