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**LCLD Success in Law School Mentoring Program**

**Checking In Email, Second Semester**

Hello **[City Name]**-area Mentors and Mentees,

I hope you all enjoyed a happy and restful winter break and that you are looking forward to a great new year! The LCLD Success in Law School Mentoring Program got off to a tremendous start last semester and I am excited to see how the program, and your mentoring relationships, will progress in the new year.

This note is not only to check in but should also serve as a reminder to both Mentors and Mentees that now is a great time to make contact with your counterpart to set up meeting times for the second semester. It goes without saying that everyone is busy, so the sooner you are able to identify dates to connect, the better off you will be in the long run. Please reach out to your Mentor or Mentee as soon as you are able to begin to plan for upcoming meetings!

Also, LCLD will be distributing a survey for Mentors and Mentees in April/May. Your valuable feedback allows LCLD to measure program strengths and weaknesses. When you receive the survey, please take 10 minutes to provide important input to LCLD so they can continue to provide an exceptional mentoring experience in the future.

If you were unable to make contact with your Mentor or Mentee after being matched last semester or if you are unable to make contact this semester, please let me or Nancy Richardson at LCLD ([nrichardson@lcldnet.com](mailto:nrichardson@lcldnet.com)) know as soon as possible.

Thank you again for your commitment to the LCLD Success in Law School Mentoring Program.

Sincerely,

**[Name]**

**LCLD City Lead for [City Name]**

**[Contact Information]**